

SMRC Board of Director's Meeting  
October 10, 2009  
Larkspur Park Office

The President called the meeting to order at 9:00 a.m. In attendance were Paul Tillman, Joan Bassen, Steve Smith, Stan Hillier, Jeanne Walton, Doug Smith, Dave Sandoz and Julia Smith.

REPORTS

Secretary – Dave Sandoz moved the minutes of the September 12, 2009 meeting be approved as distributed; Joan Bassen 2<sup>nd</sup>; motion carried.

Treasurers Report

Ending Balances as of September 30, 2009	
Bathhouse Savings	\$44,883.26
Regular Savings	\$19,101.74
Checking	<u>\$ 4,902.77</u>
TOTAL	\$68,887.77

Jeanne distributed a monthly budget report which recapped the annual budget activity report for the year-to-date. Doug requested a monthly budget (in addition to the annual budget) to work from this point forward. Jeanne will work on the new format for future meetings. As agreed upon during the meeting as well as discussed in the annual meeting, monthly budgeting will become a standard process starting in January 2010. Joan asked for the Board to re-review the annual budget approved at the September 2009 general membership meeting. Will have that for the next board meeting. Dave Sandoz made motion to approve Treasurer's report. Doug Smith seconded. All voted in favor. Motion carried.

Action: create monthly budget activity report  
Action: re-review annual budget

Architecture Report

Div. I, Lot 15 – (storage shed) - Approved  
Div. II lot 7 (storage shed) - Modifications needed. Owner given until June 2010 to comply.  
Div II, lot 66 (Garage addition) - Approved

Joan will work this winter to update SMRC architecture forms/applications to include more questions/details (e.g. parcel number, etc.). Notification of any new or revised forms and procedures for architecture review will be included in the Spring newsletter.

Ronnie Davis called Joan regarding free standing solar panels recently installed on a property close to the north entrance. Questions raised for the Board; does SMRC have rules or regulations pertaining to solar panels and SMRC architecture committee review/approval? Concern is obstruction of view? Is anything that happens on SMRC property/lots Subject to SMRC architecture committee review? The Board will follow up on this inquiry.

Action: Start revision/update of SMRC of architecture forms and process.

Road Committee (Steve Smith)  
No report.

## OLD BUSINESS

Compliance letters – Report expected next month.

Security system – Gate closures complete. Bad circuit board discovered and ordered.

Joan asked who's responsible to check security cameras? The security systems will be set up so Board members can check the security tapes/cameras remotely (real time or review). Currently Board members respond to calls or information reported. Doug suggested installation of a "camera watching" sign near the area by the burn pile to dissuade inappropriate dumping.

Action: Post "camera watching" sign near burn pile area.

Audit – Dave Sandoz proposed January 2010 as a start date for monthly audit process. In the meantime he will work on process ideas to initiate.

Operations manual – Per Steve Smith, the manual is a work in progress.

Trails project & greenbelt verification – Doug Smith has begun process for property/greenbelt selection criteria. First step is verification of greenbelts. Dave handed out county map that gives an idea of greenbelt locations. Large-scale county maps will be acquired and placed in office for reference and planning. Regarding selection criteria, Paul suggested consideration of widest greenbelts and those that are near/close to park and SMRC amenities; making continuous loops, not dead ends; develop trails on edges of SMRC land last.

Doug suggested supplementing the existing property markers along trails with a SMRC monument. Board would like to identify potential mapping software to convert distances and angles to GPS coordinates. GIS related perspective; Dave will check to see if he can access governmental layers of GIS maps for our use.

Dave moved to authorize the Board create a Trail Committee and suggested that Doug be chair of committee. Paul seconded. All voted in favor. Motion carried. Doug has been appointed chairman of committee. Dave, Steve, Stan volunteered to be on the committee. Doug will recruit other (non-board members) to join committee, such as Neal Johnson, Mr. Dod, Steve Meleski.

Action: Obtain maps to verify greenbelt locations

Action: Determine greenbelt selection criteria

Action: Recruit members for SMRC Trail System Taskforce

Foreclosure Process – Paul contacted Calloway and DeTro (attorneys), who estimated \$7-10K to pursue property foreclosures. What is the cost to SMRC of taking no action? Dave proposed, for discussion purposes with Scott DeTro, we assemble situation/history/process and to evaluate if we have a basis for solid case. Gather information package for next meeting and decide what to do in the form of getting a legal opinion. Attorney sent letter to Nick Ovrada Jr. (Griffin) said SMRC will proceed with foreclosure on lots.

Action: Chronicle history of situation and discuss the steps at next Board Meeting.

## NEW BUSINESS

1. Recycling – Fred Noyes sent letter to Paul notifying him that he will not be continuing cardboard recycling effective November 24, 2009. The Board is very appreciative and thanks Fred for all of his non-gratis service to the SMRC.

Consideration for moving this into maintenance contract? Hiring new service? Can SMRC pay for service to have recycling removed? How do we want to deal with long term recycling; cans, plastics, bottles, etc.? First step is to look for a volunteer(s) to agree to empty bin and take it to Twisp on weekly bi/monthly basis. Mileage paid. This will be done via email to SMRC members as well as posting the volunteer opportunity on the SMRC website.

Action: Seek out potential volunteers for recycling of SMRC materials.

2. MVSTA trail signs.
3. Organization of information, data, directory:
  - a. Minutes: post annual and monthly minutes on website (exclude names and financials)
  - b. Formal review of annual meeting, create annual strategic plans; and identify items for action. (Requested by Doug)
  - c. Send draft minutes of annual membership meeting out to membership in newsletter and on web
  - d. Provide membership /address directory to Board.
  - e. Julia and Jeanne will work to coordinate one standardized membership directory and use QuickBooks as official repository for this information.
  - f. Jeanne will contact IT to set up virtual private network (VPN).

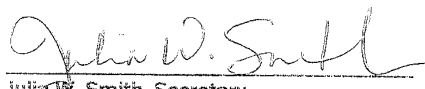
Action: Organize and set up system to disseminate directory information for Board.

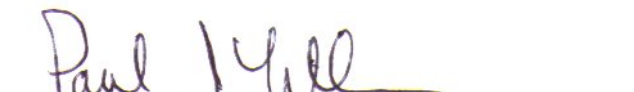
Action: Implement new process to post minutes on SMRC website

4. Winterizing tasks need to be done.
5. Key card administration will be handled by Treasurer. Jeanne will contact Betty Johnson (fmr. Secy) to transition these responsibilities.
6. Status of septic smell in women's restroom. Steve will have CJ (contractor) fix it.
7. Internal audit: Paul requested Joan or Dave to go over bank statements with Paul on a monthly basis. Ronnie and Paul did this last year. Joan volunteered to do this.
8. Future meetings: November 14, 2009; December (no meeting); January 2010 – Date TBA

Doug Smith moved to adjourn; Joan Bassen 2<sup>nd</sup>; motion carried. Meeting adjourned at 11:49 a.m.

Respectfully submitted,

  
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Julia W. Smith, Secretary

  
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Paul J Tillman, President

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At the November 12, 2009 Board Meeting, these minutes were approved with minor corrections.

  
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Julia W. Smith, Secretary